

a) Qualifications of Administrators/Directors

***For NECPA purposes 45 hours of past state approved training equals 1 credit.**

<i>Qualifications of Administrators/Directors</i>				
Administrators/Directors must meet at least one criteria from each category:				
Category 1	Category 2	Category 3	Category 4	Category 5
<p>Criteria: Shall be at least 21 years old.</p>	<p>Criteria: Shall have a valid certificate in pediatric first aid, including management of a blocked airway, and rescue breathing.</p>	<p>Criteria: Shall have:</p> <ul style="list-style-type: none"> An undergraduate degree or higher in one of the following child-related fields: <ul style="list-style-type: none"> Early Childhood Education Child Development Social Work Nursing Elementary Education Early Childhood Special Education that addresses child development, learning from birth through kindergarten, health and safety And one year experience in child care with supervisory* experience. 	<p>Criteria: Shall have:</p> <ul style="list-style-type: none"> The NAC (National Administrator Credential) awarded by the NECPA Commission, Inc. 	<p>Criteria: Shall have:</p> <ul style="list-style-type: none"> At least 30 clock hours of job-related continuing education in the <u>first year of employment</u> (Averaging 2.5 clock hours per month). And at least 24 clock hours of job-related continuing education based on individual competency needs each year <u>thereafter</u>.
		<p>Criteria: Shall have:</p> <ul style="list-style-type: none"> A minimum of 12 credits in early childhood education and early child development And two years experience as a Lead Teacher, Teacher, Associate, or Assistant Teacher serving the children of the age group(s) in care. 	<p>Criteria: Shall have:</p> <ul style="list-style-type: none"> A course in early childhood administration. 	
		<p>Criteria: Shall have:</p> <ul style="list-style-type: none"> A national competency-based credential such as the CCP (Certified Childcare Professional), the CDA (Child Development Associate) And three years experience as a Lead Teacher, Teacher, Associate, or Assistant Teacher serving the children of the age group(s) in care. 	<p>Criteria: Shall have:</p> <ul style="list-style-type: none"> A course in business administration. <p>Criteria: Shall have:</p> <ul style="list-style-type: none"> At least one year of experience as the administrator of an early childhood program. 	

*Supervisory: Responsible for overseeing every aspect of class management and staff. This includes creating an age appropriate learning environment, adhering to safe and healthy practices, curriculum planning and implementation, observations, assessments and evaluations, facilitating the development of direct reports, and ensuring the growth and development of children in care.

b) Qualifications of Lead Teachers for Centers Serving Children from Birth to 35 Months

Regardless of setting, every classroom or group shall have at least one Lead Teacher with educational and supervisory experience related to the care and development of children from birth to 35 months.

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<i>Qualifications of Lead Teachers for Centers Serving Children from Birth to 35 Months</i>			
Lead Teachers must meet at least one criteria from each category:			
Category 1	Category 2	Category 3	Category 4
<p>Criteria: Shall be at least 21 years old.</p>	<p>Criteria: Shall have a valid certificate in pediatric first aid, including management of a blocked airway, and rescue breathing.</p>	<p>Criteria: Shall have: An undergraduate degree or higher in one of the following child-related fields:</p> <ul style="list-style-type: none"> • Early Childhood Education • Child Development • Social Work • Nursing • Elementary Education • Early Childhood Special Education that addresses child development, learning from birth through kindergarten, health and safety. 	<p>Criteria: Shall have:</p> <ul style="list-style-type: none"> • At least 30 clock hours of job-related continuing education in the <u>first year of employment</u> (Averaging 2.5 clock hours per month). • And at least 24 clock hours of job-related continuing education based on individual competency needs <u>each year thereafter.</u>
		<p>Criteria: Shall have:</p> <ul style="list-style-type: none"> • A minimum of 12 credits in early childhood education and early child development • And a minimum of one year experience as a Lead Teacher, Teacher, Associate, or Assistant Teacher serving the children of the age group(s) in care. 	
		<p>Criteria: Shall have:</p> <ul style="list-style-type: none"> • A national competency-based credential such as the CCP (Certified Childcare Professional), the CDA (Child Development Associate) • And two years experience as a Lead Teacher, Teacher, Associate, or Assistant Teacher serving the children of the age group(s) in care. 	

c) Qualifications of Lead Teachers for Centers Serving Children Between Three and Five Years

Regardless of setting, every classroom or group shall have at least one Lead Teacher with educational and supervisory experience related to the care and development of children from three to five years.

***For NECPA purposes: 45 hours of past state approved training equals one credit.**

<i>Qualifications of Lead Teachers for Centers Serving Children Between Three and Five Years</i>			
Lead Teachers must meet at least one criteria from each category:			
Category 1	Category 2	Category 3	Category 4
<p><u>Criteria:</u> Shall be at least 21 years old.</p>	<p><u>Criteria:</u> Shall have a valid certificate in pediatric first aid, including management of a blocked airway, and rescue breathing.</p>	<p><u>Criteria:</u> Shall have: An undergraduate degree or higher in one of the following child-related fields:</p> <ul style="list-style-type: none"> • Early Childhood Education • Child Development • Social Work • Nursing • Elementary Education • Early Childhood Special Education that addresses child development, learning from birth through kindergarten, health and safety. 	<p><u>Criteria:</u> Shall have:</p> <ul style="list-style-type: none"> • At least 30 clock hours of job-related continuing education in the <u>first year of employment</u> (Averaging 2.5 clock hours per month). • And at least 24 clock hours of job-related continuing education based on individual competency needs <u>each year thereafter</u>.
		<p><u>Criteria:</u> Shall have:</p> <ul style="list-style-type: none"> • A minimum of 12 credits in early childhood education and early child development • And a minimum of one year experience as a Lead Teacher, Teacher, Associate, or Assistant Teacher serving the children of the age group(s) in care. 	
		<p><u>Criteria:</u> Shall have:</p> <ul style="list-style-type: none"> • A national competency-based credential such as the CCP (Certified Childcare Professional), the CDA (Child Development Associate) • And two years experience as a Lead Teacher, Teacher, Associate, or Assistant Teacher serving the children of the age group(s) in care. 	

d) Qualifications of Teachers

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<i>Qualifications of Teachers</i>			
Teachers must meet at least one criteria from each category:			
Category 1	Category 2	Category 3	Category 4
<p><u>Criteria:</u></p> <ul style="list-style-type: none"> • Shall be at least 18 years old • And have a high school diploma or general education certificate. 	<p><u>Criteria:</u></p> <p>Shall have a valid certificate in pediatric first aid, including management of a blocked airway, and rescue breathing.</p>	<p><u>Criteria:</u></p> <p>Shall have:</p> <ul style="list-style-type: none"> • A national competency-based credential such as the CCP (Certified Childcare Professional), the CDA (Child Development Associate) • And one year experience as a Teacher, Associate, or Assistant Teacher serving the children of the age group(s) in care. 	<p><u>Criteria:</u></p> <p>Shall have:</p> <ul style="list-style-type: none"> • At least 30 clock hours of job-related continuing education in the <u>first year of employment</u> (Averaging 2.5 clock hours per month). • And at least 24 clock hours of job-related continuing education based on individual competency needs <u>each year thereafter</u>.
		<p><u>Criteria:</u></p> <p>Shall have:</p> <ul style="list-style-type: none"> • Six credits in early childhood education or early childhood development • And six months experience as a Teacher, Associate, or Assistant Teacher serving the children of the age group(s) in care. 	
		<p><u>Criteria:</u></p> <p>Shall have:</p> <ul style="list-style-type: none"> • Three credits in early childhood education or early childhood development • And one year experience as a Teacher, Associate, or Assistant Teacher serving the children of the age group(s) in care. 	

e) **Qualifications of Associate and Assistant Teachers**

***For NECPA purposes 45 hours of past state approved training equals one credit.**

<i>Qualifications of Associate and Assistant Teachers</i>		
Associate and Assistant Teachers must meet at least one criteria from each category:		
Category 1	Category 2	Category 4
<p><u>Criteria:</u></p> <ul style="list-style-type: none"> • Shall be at least 18 years old. • And shall have a high school diploma or general education certificate. 	<p><u>Criteria:</u></p> <p>Shall have a valid certificate in pediatric first aid, including management of a blocked airway, and rescue breathing.</p>	<p><u>Criteria:</u></p> <p>Shall have:</p> <ul style="list-style-type: none"> • At least 30 clock hours of job-related continuing education in the <u>first year of employment</u> (Averaging 2.5 clock hours per month). • And at least 24 clock hours of job-related continuing education based on individual competency needs <u>each year thereafter</u>.

f) **Qualifications of Aides and Volunteers**

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Aides and volunteers shall not be counted in the child: staff ratio and shall work only under the continual supervision of qualified staff.

<i>Qualifications of Aides and Volunteers</i>	
Aides and Volunteers must meet at least one criteria from each category:	
Category 1	Category 2
<p><u>Criteria:</u></p> <p>Shall be at least 16 years old.</p>	<p><u>Criteria:</u></p> <p>Shall have:</p> <ul style="list-style-type: none"> • At least 30 clock hours of job-related continuing education in the <u>first year of employment</u> (Averaging 2.5 clock hours per month). • And at least 24 clock hours of job-related continuing education based on individual competency needs <u>each year thereafter</u>.